

Saco Board of Education
Minutes of November 18, 2008
Finance Committee: 6:30 PM @ City Hall
Regular Board Meeting: 7:00 PM @ City Hall

Meeting Called to Order

The meeting was called to order by Mayor Michaud, at 7:00 PM. Members present: David Galli, Lorraine Whelan, Beth Johnston, Shirley Jones, Dan Cabral, Curriculum Director Carol Marcotte, Food Service Director Sue Morrell, Principal Rick Talbot, Business Manager Kathie Winchenbach, Maintenance and Transportation Director Mike Garrity, and Superintendent Mike Lafortune,

The Pledge of Allegiance was recited

Approval of Minutes dated October 14, 2008

Mayor Michaud asked the Board to approve the Minutes from October 14, 2008 as written. Voted unanimously. Motion approved.

Adjustments to the Agenda

- Approval of Maternity Leave Extension
- Executive Session – Bus Driver Negotiations

Correspondence:

Expenditure Report

Business Manager, Kathie Winchenbach, reviewed the Expenditure Report. She stated the current expenditures are at 33%, which is on target.

Curriculum Update

Curriculum Director, Carol Marcotte will highlight her November Board Report later in this meeting when she provides her staff reports.

Young School October Volunteer Hours

Superintendent Lafortune summarized the October Volunteer Hours for Young School. A handout was prepared by Principal, Peter Harrison and included within the Board packets for review.

Young School Mileage Club

Superintendent Lafortune explained that at Young School students walk laps around the school weekly. A handout was provided in the Board packets that show laps completed per class so far this school year.

Public Session

None

Superintendent's Report:

Regionalization Update

Superintendent Lafortune updated the Board and stated the RSU was approved by majority vote. There will be a meeting on November 21, 2008 that will include all three (3) Boards (Saco, Dayton, and OOB). He continued to explain the process and next steps.

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The first step to complete is hiring a Secretary for the transition from the current three (3) Boards to one (1) Regionalization Board. This Secretary will work with the transitional money. The second step is a new Regionalization Board. According to the timeline approved by the State an election will need to take place within the January/February timeframe to choose a Regionalization Board. Once the Regionalization Board has been formed then the following will take place:

- The Board will choose a Superintendent
- Central Office Staff will be assembled
- A new budget will be developed

Crisis Plans Workshop

Superintendent Lafortune explained the date of this workshop has been changed from November 25th to December 2nd. Material will be sent out prior to the meeting.

Thornton Academy Information

Superintendent Lafortune reported that Curriculum Director, Carol Marcotte and himself attended an informational meeting at Thornton Academy. A handout from that meeting was included in the Board packets for review.

Staff Reports

Food Service Report

Food Service Director Sue Morrell prepared a presentation for the Board. Accomplishments were highlighted for 2007-2008, which included:

- Increased ADP, 7% more over previous years
- Increased Breakfast Participation
- Ended the year with a \$50,000 profit
- Implementation of Nutrikids POS computerized cashier system

Sue continued to explain that currently the Food Service Department is financially self-sufficient due to utilizing Federal commodity foods, restructuring staff, increased participation, and joining the York/Cumberland School Food Co-op. Sue also highlighted educational and healthy benefits with children who eat breakfast. Parental Testimonials were provided showing support for the program.

The Board thanked Sue for a good presentation and for her success with her programs.

Technology Report

Technology Director Laurie Underwood was unable to attend this meeting due to illness. Her report has been postponed till the December Board meeting.

Curriculum Report

Curriculum Director Carol Marcotte highlighted her report to include several goals which included; District Goals, Smart Goals, Professional Learning Goals, and Individual Professional Goals. Worksheets for these goals are included within her presentation.

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Carol went on to state that there will be specific Focus Questions are being addressed this year. Some of these questions include; What do we want our students to learn? How will we know if and when they've learned it?

The Advisory Council responsibilities were reviewed along with a Sample Action Plan showing a 5-year cycle with goals in specific areas. Carol highlighted the Barbara Bush and Title IIB Math Grants, which were received for the 2008-2009 school year.

Current MEA results demonstrating good progress this year were presented to the Board and the Board thanked Carol and everyone involved for outstanding work.

Committee Reports

Advisory Council

Co-chair, Dave Galli reported on the last Advisory Council meeting which emphasized the 5-year plan discussed earlier within the Curriculum Directors report.

Old Business/Action Items

None

New Business/Action Items

Nominations of Tory Rogers, School Physician

A motion was made by Dave Galli and seconded by Shirley Jones to accept the Superintendent's nomination of Tory Rogers as School Physician for School Union #7. Voted unanimously. Motion approved.

Recommendations of Basketball Coaches

A motion was made by Dave Galli and seconded by Shirley Jones to accept the Superintendent's recommendations of Matt Guertin as 7th Grade Boys Basketball Coach, Darci McCrum as 7th Grade Girls Basketball Coach, and Amy Carestia as 8th Grade Girls Basketball Coach. Voted unanimously. Motion approved.

Recommendation of Cheering Coach

A motion was made by Dave Galli and seconded by Shirley Jones to accept the recommendation of Beth Cyr as Cheering Coach for Saco Middle School. Voted unanimously. Motion approved.

Recommendation for an Extension of Medical Leave

A motion was made by Dave Galli and seconded by Shirley Jones to accept the Superintendent's recommendation of an Extension of Heidi Fazzina's Medical Leave. Voted unanimously. Motion approved

Executive Session

A motion was made by Dave Galli and seconded by Shirley Jones to enter into Executive Session at 7:55 p.m.

A motion was made by Dave Galli and seconded by Shirley Jones to exit from Executive Session at 8:25 p.m. Voted unanimously. Motion approved

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A motion was made by Dave Galli and seconded by Lorraine Whelan to vote on the Saco Bus Drivers Contract which term is from September 1, 2008 to August 31, 2011. Voted unanimously. Motion approved.

Adjournment

A motion was made by Dave Galli and seconded by Shirley Jones to adjourn at 8:30 P.M. Voted unanimously. Motion approved.

Minutes prepared by:

Respectfully submitted by:

Lynn Ouellette, Transcriber

Michael Lafortune, Superintendent