

**Saco Board of Education  
Minutes of December 13, 2005  
7:00 PM**

**Meeting Called to Order**

The meeting was called to order by Mayor Johnston, at 7:00 PM. Members present: Mayor Johnston, David Galli, Jeff Robinson, Lorraine Whelan, Dan Cabral, Cindy Belanger, Beth Johnston, David Versel, Superintendent Lafortune, Principals Rick Talbot, Steve Marquis, Peter Harrison, Maureen McMullin, Special Services Director Cathi Faust, Director of Curriculum and Instruction Carol Marcotte, and Business Manager Kathie Winchenbach.

*The Pledge of Allegiance was recited*

**Approval of Minutes dated November 8 & 29, 2005**

The Mayor asked if there were any additions or corrections to the minutes after their review. Seeing none the minutes were passed.

**Adjustment to the Agenda**

Item XI.L. Request for increase in Lunch prices.  
Item XI.M. Change of date for next Board meeting.

**Correspondence****Report from Certification Committee regarding members of Union #7****Mentoring Program**

Superintendent Lafortune recognized and reported on the members of the mentoring program.

**Expenditure Report**

The Expenditure Report for November was reviewed by the Board.

**Balance Sheet for 2005**

The balance sheet was reviewed.

**Public Session**

Jeff Robinson wished everyone Happy Holidays and God Bless.

**Superintendent's Report****District and School Instructional Goals**

The Superintendent disseminated goals for both the district and each school to the Board members to review as he gave a public presentation of them.

District Instructional Goal: Union #7 teachers and support staff will examine and use our Local Assessment Results and other related data in the area of English Language Arts (ELA) to drive instruction, improve practice, and thus increase student achievement. \*At least one goal at each school will focus on our district instructional goal.

C.K Burns Instructional Goal – To improve student achievement and writing as measured by the Maine Educational Assessment.

Young School Instructional Goal – Goal 1 –Young School Kindergarten Teachers – To improve text reading scores. 65% of “exiting” kindergarten students will read at (Developmental Reading Assessment )DRA Level 3. Goal 2 – Young School First

Grade Teachers – To improve first grade writing conventions. Goal 3 – Second Grade Teachers – 80% of all second grade students will be able to successfully spell 80% of the 57 Level 3 words as found in the Rebecca Sitton Spelling Program.

Fairfield Instructional Goal – Goal 1 – 80% of Second Graders will be at DRA level 24 at the end of the year with adequate comprehension. Goal 2 – 85% of Kindergarten students will be at DRA level 2 at the end of the year.

Saco Middle School – Goal 1 – To raise the reading DRA scores of sixth graders to a level 60, seventh graders to a level 70, and eighth graders to level 80 as well as ensuring 90% of eighth graders meet/partially meet the standards. Goal 2 – To raise the math scores as measured by the MEA's for eighth graders to meet/partially meet the standard 50% of the time.

### **Staff Updates**

Superintendent Lafortune acknowledged the resignation of Deb Choroszy.

### **Good News**

The Superintendent gave an overview of the Young School Feelin' Good Mileage Club November update. Several students and staff have achieved the "green mile marker card" (2.5 miles) or the "pink mile marker card" (5 miles). Walking is done every Wednesday during lunch recess. Total miles walked to date are 295.

### **Staff Reports**

None.

### **Committee Reports**

Facilities Committee – Jeff Robinson reported the schools are in good shape but maintenance is very important. He noted they may need to increase projects.

Adult Ed Committee – Jeff Robinson reported there will be three flyers this year instead of two. A moderate increase in participation is expected. He appealed to the public to take advantage of the Adult Ed offerings.

Finance – David Galli reported the balance sheet is on task.

### **Old Business/Action Items**

None

### **New Business/Action Items**

#### **Election of Vice Chairperson**

A motion was made by Lorraine Whelan, seconded by Dan Cabral to nominate David Galli as Vice Chair for the Saco Board of Education. Voted unanimously. Motion passed.

#### **Recognition Presentation**

Carol Doyle was unable to be present to accept her plaque of recognition for her years of service on the Board of Education.

#### **Explanation of School Audit – Roger LeBreux, Runyon Kersteen Ouellette**

Roger gave an overview of the financial statements. He noted the School Department is part of the City and has been included in the City's financial statements. He was "pleased to report the City received an unqualified opinion, which means the financial statements are fairly stated in all material respects and the

City reported no material weakness with its internal controls.”

### **Appointment of Board members to subcommittees**

The following appointments were made:

Finance Committee (and Warrant): David Galli, Lorraine Whelan, Beth Johnston

Legislative Representative: Cindy Belanger

Capital Improvement Committee: Jeff Robinson

Adult Education Joint Board: Jeff Robinson, Lorraine Whelan

Negotiations Committee: David Galli, Lorraine Whelan

Policy Committee: Dan Cabral, Cindy Belanger

Transportation Committee: David Galli, Dan Cabral

School Calendar Committee: Dan Cabral

PDT Representative: David Galli

Facility: Jeff Robinson, David Versel

Public Relations: Cindy Belanger

Technology Committee: David Versel

Dropout Prevention Committee: Jeff Robinson/Lorraine Whelan

Sports at SMS: Lorraine Whelan, David Galli

Gifted and Talented: David Versel

Wellness: Beth Johnston

### **Tentative Budget Schedule**

The tentative budget schedule was reviewed.

### **Adoption of UA Curriculum**

A motion was made by David Galli, seconded by Lorraine Whelan to approve the adoption of the UA Curriculum. Voted unanimously. Motion passed.

### **Nomination of Business Manager**

A motion was made by David Galli, seconded by David Versel to approve the Superintendent's nomination of Kathie Winchenbach as the Saco School Department Business Manager. Voted unanimously. Motion passed.

### **Nomination of Literacy Teaching Specialist**

A motion was made by David Galli, seconded by Dan Cabral to approve the Superintendent's nomination of Sara Stairs as Literacy Teaching Specialist for Saco Middle School. Voted unanimously. Motion passed.

### **Correction of authorized signatures on Lunch account with Banknorth**

A motion was made by David Galli, seconded by Lorraine Whelan to authorize the removal of Dennis Carignan, the addition of Kathie Winchenbach and the re-authorization of Michael Lafortune to the Saco lunch account at Banknorth. Voted unanimously. Motion passed.

#### **Recommendation of Track Coach**

A motion was made by David Galli, seconded by Cindy Belanger to approve the Superintendent's recommendation of Christine Reasor as Track Coach for the 2005-2006 school year only. Voted unanimously. Motion passed.

#### **Recommendation of Co-Athletic Directors**

A motion was made by David Galli, seconded by Dan Cabral to approve the Superintendent's recommendation of Pattie DeMaria and Terri Cameron as Co-Athletic Directors for the 2005-2006 school year only. Voted unanimously. Motion passed.

#### **Request for increase in lunch prices**

Superintendent Lafortune asked Board members to approve an increase in prices effective February 1, 2006 as follows: K-5 = \$1.50, 6-8 = \$1.75.

A motion was made by David Galli, seconded by Lorraine Whelan to approve the increase of school lunch prices effective February 1, 2006 to \$1.50 for grades K-5 and \$1.75 for grades 6-8. Voted 5-2-0 (Jeff Robinson, Beth Johnston). Motion passed.

Jeff Robinson asked the Board to re-consider the increase, he feels it is too much.

Cindy Belanger reported Saco is the lowest in Southern Maine.

Beth Johnston noted she also felt the increase was too big.

A motion was made by Jeff Robinson, seconded by Beth Johnston to postpone the increase until next year. Voted 2-5-0 (David Galli, Lorraine Whelan, Cindy Belanger, David Versel, Dan Cabral). Motion failed.

#### **Change of date for next Board meeting**

A motion was made by David Galli, seconded by David Versel to change the date of the next Board meeting to January 24, 2006. Voted unanimously. Motion passed.

It was noted there would still be a workshop on January 17, 2006.

#### **Executive Session**

None

#### **Action(s) as a Result of Executive Session**

None

#### **Adjournment**

A motion was made by David Galli, seconded by Jeff Robinson to adjourn at 8:00 PM. Voted unanimously. Motion passed.

Minutes prepared by:

Respectfully submitted by:

Tonya S. Muchemore, Transcriber

Michael Lafortune, Superintendent

©2000 Saco School Department, All Rights Reserved