

AGENDA FORMAT

In order to provide reasonable notice of the business to be conducted and to achieve consistency in the order of its meetings, the Board has adopted the following agenda format for its regular and special meetings. Additions and/or adjustments to the agenda for a particular meeting may be made during that meeting in accordance with Board policy. The agenda format may be altered only by vote of the Board and in a manner consistent with its policy adoption process.

Date
Location
Time

School Board Name
City, State
Agenda

Statement announcing type of meeting and location.

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance/Roll Call**
- IV. Adjustments to the Agenda**
- V. Approval of Minutes**
- VI. Correspondence
- VII. Public Session
- VIII. Superintendent's Report
- IX. Board Chair's Report**
- X. Staff Reports

- XI. Committee Reports
- XII. Old Business
- XIII. New Business
- XIV. Other Information
- XV. Executive Session
- XVI. Adjournment

The order of business may be altered or items added or deleted from the agenda by a majority vote of the Board members present and voting.

Cross Reference: BEDB—Agenda
 BEDH—Public Participation at Board Meetings

First Reading: 4/13/2000
Adopted: 5/11/2000
Revised: 11/15/2001
Revised: 5/20/04

DAYTON SCHOOL DEPARTMENT